



SACOSS eWAY Privacy Policy

Introduction

SACOSS regards privacy as an important part of our relationship with our Members. The following privacy policy applies to all SACOSS eWAY users and conforms to Internet privacy standards.

If you have questions or concerns regarding this statement, you should first contact Libby Connell, SACOSS Office and Finance Coordinator on (08) 8305 4222

Collection of Information

In order to use the SACOSS website, we may require information from you in order to provide the best service possible.

Any information collected by SACOSS is collected via correspondence from you or your organisation. This may be via the telephone, email, mail, fax or directly through our website.

All correspondence may also be collected and stored, particularly in regard to membership, support and accounts, including email.

Use of Collected Information

Any details collected from a SACOSS Member are only required in order to provide you with our services.

Storage of Collected Information

The security of your personal information is important to us. When you enter sensitive information (such as credit card numbers) on our website, we encrypt that information using secure socket layer technology (SSL). When credit card details are collected, we simply pass them on in order to be processed as required. We never permanently store complete credit card details.

We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it.

If you have any questions about security on our website, you can email support@sacoss.org.au

Access to Collected Information

If your personally identifiable information changes, or if you no longer desire our service, you may correct, update, delete or deactivate it by emailing us at support@sacoss.org.au

Orders

If you purchase a product or service from us, we may request certain personally identifiable information from you. You may be required to provide contact information (such as name, email, and postal address) and financial information (such as credit card number, expiration date).

We use this information for billing purposes and to fill your orders. If we have trouble processing an order, we will use this information to contact you.

Communications

SACOSS uses personally identifiable information for essential communications, such as emails, accounts information, and critical service details. We may also use this information for other purposes, including some promotional emails. If at any time you do not wish to receive such correspondence you can request to be removed from any mailing lists by emailing us at support@sacoss.org.au

Please be aware that SACOSS sends some email correspondence specifically to its Members in the form of Member Advisories and Media Releases.

You will be notified when your personal information is collected by any third party that is not our agent/service provider, so you can make an informed choice as to whether or not to share your information with that party.

Third Parties

SACOSS may at its discretion use other third parties to provide essential services on our site or for our business processes. We may share your details as necessary for the third party to provide that service.

These third parties are prohibited from using your personally identifiable information for any other purpose. SACOSS does not share any information with third parties for any unknown or unrelated uses.

Legal

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights and/or comply with a judicial proceeding, court order, or legal process served on our website.

Links

Links on the SACOSS site to external entities are not covered within this policy. The terms and conditions set out in this privacy statement only cover the domain name of www.sacoss.org.au

Changes to Privacy Policy

If we decide to change our privacy policy, we will post those changes to this privacy statement, the homepage, and other places we deem appropriate so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. We reserve the right to modify this privacy statement at any time, so please review it frequently. If we make material changes to this policy, we will notify you here, by email, or by means of a notice on our homepage.

SACOSS Security Policy

SACOSS uses the eWAY Payment Gateway for its online credit card transactions. eWAY processes online credit card transactions for thousands of Australian merchants, providing a safe and secure means of collecting payments via the Internet. All online credit card transactions performed on this site using the eWAY gateway are secured payments.

- Payments are fully automated with an immediate response.
- Your complete credit card number cannot be viewed by SACOSS or any outside party.
- All transactions are performed under 128 Bit SSL Certificate.
- All transaction data is encrypted for storage within eWAY's bank-grade data centre, further protecting your credit card data.
- eWAY is an authorised third party processor for all the major Australian banks.
- eWAY at no time touches your funds; all monies are directly transferred from your credit card to the merchant account held by SACOSS.

For more information about eWAY and online credit card payments, please visit

www.eway.com.au

Delivery Policy

After renewing a membership or ordering event tickets online, you will receive an email confirmation from eWAY containing your transaction details (if you have provided your email address).

If you wish to query a delivery please contact us at support@sacoss.org.au

Refund Policy

Membership fees

SACOSS membership and membership renewal fees are paid on an annual basis and are not subject to refund.

Event registration fees

In the event an event is cancelled at the last minute beyond our control a full refund will be made or arrangements will be made for the value of the ticket to be transferred to another event, or if the event is rescheduled

If the purchaser is unable to attend the event, the ticket is fully transferrable or may be refunded. Attendance cancelled within 48 hours of the event will not be refunded. Please note SACOSS reserves the right to retain administration fees, which would be deducted from the refund.

If you have any enquiries regarding this document and the payment services offered by eWAY please visit www.eway.com.au